

**BRIMINGTON PARISH COUNCIL**

Minutes of Brimington Parish Council Community Centre Management Committee  
Meeting held on Tuesday 1<sup>st</sup> April at 6.30pm

In Attendance: Councillors D Culley (Chair), I Callan, I Christian and S Yates  
And Georgina McGuchan Community Centre and Events Organiser

**181/24-25 Apologies for Absence**

None

P Cawthorne and S Sanderson did not attend

**182/24-25 Kitchen refurbishment**

To look at initial quote for full kitchen refurbishment and consider the specification for the works required. The Committee undertook a full inspection of the Committee.

**Resolved:** The Committee resolved that a full refurbishment is not necessary.

**Resolved:** To appoint a specialist cleaning company to undertake deep cleaning

**Resolved:** Following the deep Clean a further meeting to take place to assess works, but that initially proposed that works should include

- i) New counter tops
- ii) New wall tiles
- iii) Steel kick plates around bottom of cabinets
- iv) Boxing in of upper cabinets
- v) Fridge Socket moving
- vi) Replacement of small oven
- vii) Replacement of flooring
- viii) Paint work – with hard wearing paint
- ix) Handwash Taps

**183/24-25 Kitchen Cleanliness**

The recent report highlighted a large number of issues with the cleanliness of the kitchen and the incompleteness of appropriate documentation.

**Resolved:** For the Employment and Appraisal Committee to undertake an investigation with the relevant personnel.

There being no other business the Meeting closed at 7.40pm

Signed Chair .....Date.....