

BRIMINGTON PARISH COUNCIL

Community Centre
Heywood Street
Brimington
Chesterfield
S43 1DB

01246 559126
brimingtonparishcouncil@outlook.com



5 May 2025

Dear Councillor,

You are summoned to attend the Annual Meeting of Brimington Parish Council to be held in Brimington Community Centre, Heywood Street, Brimington on **Tuesday 13 May 2025 at 7.00pm** to discuss the under mentioned business.

Yours sincerely,

A handwritten signature in blue ink that reads 'E Bonnell'.

Clerk to the Council

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the meeting room

- 1. Election of Chair 2025/26**
To receive nominations for the post of Chair
The Chair to sign a Declaration of Acceptance of Office
- 2. Election of Vice Chairman 2025/26**
To receive nominations for the post of Vice Chair
The Vice Chair to sign a Declaration of Acceptance of Office
- 3. To receive apologies for absence**
- 4. Variation of Order of Business**
- 5. Declaration of Members Interests**
Please Note:
(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (d) of Public Speaking.
The Declarations of Interests will be read out from the Declaration Sheet; Members will be asked to confirm that the record is correct.
- 6. Public Speaking**
(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representation regarding

the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict matters they raise to those relating to Brimington Parish Council.

(c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

7. To determine which items if any part of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "That in view of the confidential nature of the business about to be transacted in any other items which may be deemed confidential, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

8. Appointment to Committees

- (a) Community Centre Management Committee
- (b) Finance and General Purposes Committee
- (c) Appraisal and Employment Committee
- (d) Brim Fest Committee

9. Appointment to Outside Bodies

- (a) Tissington Trust (x2) (Callan and Cawthorne appointed previously)
- (b) Chesterfield Borough Council Standards and Audit Committee

10. Annual Review of Governance Documents

- (a) Standing Orders
- (b) Financial Regulations

11. General Power of Competence

For Council to assess eligibility for the General Power of Competence

12. Chair's Allowance for 2025/26

13. Dates for Ordinary Meetings of the Council for 2025/26

14. Table of Attendance for 2024/25

15. Chair's Announcements

16. Minutes

- (a) To confirm the circulated Minutes of the Full Council Meeting held on Tuesday 8 April 2025
- (b) To confirm the circulated Minutes of the Extraordinary Meeting held on Tuesday 15 April 2025

17. Meeting Reports

Events

To receive verbal update.

Community Centre

To receive update on the cafe

To receive any other updates

Crime Figures

To receive Crime Figures for March 2025 (not currently available)

Thistle Park

To receive report from the Friends of Thistle Park

Village Green Bench and Tree

To receive update

18. Finance

- (a) Internal Audit Report
- (b) Annual Governance Report 2024/25
- (c) Annual Return 2024/25
- (d) Request for S137 grant of £650.00 for Luncheon Club

19. Payment of Accounts

May Payment of Accounts to be approved

20. Planning Applications

- (a) CHE/25/00111/ADV – Robinsons Caravans Ltd – 1 Illuminated building sign and 2 freestanding totem signs (amended plans)
- (b) CHE/25/00182/RET – 44 Church Street, Brimington – Retrospective consent for re-positioning of the fast food externally mounted extract flue
- (c) CHE/25/00243/FUL – Headland House, 10 Headland Close, Brimington – Retrospective application for single storey rear extension to replace sunroom, single storey conservatory to rear, car port / veranda canopy, entrance covered porch infill to form internal porch and rear garden levelling and paving works.
To receive any further applications

21. Literature / Correspondence received

Chesterfield Borough Council

Chesterfield Canal Trust

- Big Give Appeal
- Newsletter 205

Clerks and Councils Direct

Derbyshire County Council

- Anti-social behaviour – hub feedback
- Council Plan 2025-29
- Prevent Posters
- Community News: 11/4/25, 14/4/25, 22/4/25, 28/4/25, 1/5/25
- Library E Newsletter

Derbyshire Association of Local Councils

Links

- Local News and Events Bulletins
- Funding Bulletins

22. Items for Next Agenda

Please forward any other items to the Clerk by Saturday 31 May 2025

23. Date for the next meetings

Annual Parish Meeting 20 May 2025

Ordinary Meeting 10 June 2025

Part 2 Confidential Items

24. Staffing Update

To confirm the circulated Minutes of the Employment and Appraisal Committee held on Tuesday 15 April 2025