

BRIMINGTON PARISH COUNCIL

Minutes of Brimington Parish Council Employment and Appraisal Committee
Meeting held on Tuesday 15 April at 5.15pm

In Attendance: Councillors D Culley (Chair), P Cawthorne, I Christian
Liz Boswell Clerk to the Council as note taker
Personnel connected to EHO Report

202/24-25 Apologies for Absence

None

203/24-25 To receive notes from Investigation Meeting – 8 April 2025

The notes from the investigation meeting on 8 April 2025 were circulated prior to the meeting.

Resolved: The notes were agreed as a true and fair record of the meeting by the Committee and relevant personnel.

204/24-25 To meet with personnel to put forward any further mitigation

The relevant personnel put forward their mitigation, recorded in separate note.

205/24-25 To decide on course of disciplinary action.

The Committee considered the evidence that they had received in terms of the report of the EHO, the investigation meeting on 8 April 2025 and the Disciplinary Hearing this evening.

Resolved: Due to the cleanliness, paperwork, the repeated failure to obtain the relevant certification and the resultant closure of Lunch Club the Committee considered the actions to be gross misconduct resulting in dismissal.

The personnel will be paid in accordance with their contract including one week in lieu of notice, the weeks worked during April and holiday pay owing.

There being no other business the Meeting closed at 5.30pm

Signed ChairDate.....