

## **BRIMINGTON PARISH COUNCIL**

Minutes of Brimington Parish Council Annual Meeting held at Brimington Community Centre, Heywood Street, Brimington on 16 May 2023 at 7:00pm

In Attendance: P Cawthorne, I Christian, L Collins, D Culley, C Nicholls, S Perkins, S Sanderson, S Yates and J Williamson.

Also: E Boswell - Clerk

### **PART I – NON CONFIDENTIAL ITEMS**

#### **1/23-24 Declarations of Acceptance of Office**

All Parish Councillors present signed an Acceptance of Office

#### **2/23-24 Register of Members Interests**

All Parish Councillors present completed a Register of Members Interests

#### **3/23-24 Election of Chair 2023/24**

Proposed by Councillor Yates, seconded Councillor Christian that Councillor Culley be elected Chair

**Resolved:** Councillor Culley be elected Chair 2023/24

The Chair signed a Declaration of Acceptance of Office

#### **4/23-24 Election of Vice Chair 2023/24**

Proposed by Councillor Christina, seconded Councillor Sanderson that Councillor Cawthorne be elected Vice Chair

**Resolved:** Councillor Cawthorne be elected Vice Chair 2023/24

#### **5/23-24 Apologies for Absence**

Councillors I Callan and P Cawthorne

#### **6/23-24 Variation of Order of Business**

None required

#### **7/23-24 Declaration of Members Interests**

Councillor Yates – Item 19 Planning

Councillor Williamson – Item 19 Planning Application CHE/23/00273/FUL

#### **8/23-24 Public Speaking**

(a) The matter of inconsiderate parking on Manor Road on Tuesday evening was raised.

**Resolved:** To report to County Councillor Dean Collins and request a site visit.

(b) No report

(c) No report

#### **9/23-24 To determine which items if any part of the Agenda should be taken with the public excluded**

None

#### **10/23-24 Appointment to Committees**

##### **(a) Community Centre Management Committee**

**Resolved:** For the Community Centre Management Committee to comprise of Councillors Culley, Cawthorne, Callan, Christian, Sanderson and Yates

##### **(b) Finance and General Purposes Committee**

**Resolved:** For the Finance and General Purposes Committee to comprise of Councillors Culley, Cawthorne, Callan, Christian, Nicholls and Perkins

##### **(c) Appraisal and Employment Committee**

**Resolved:** For the Appraisal and Employment Committee to comprise of Councillors Culley, Cawthorne and Christian.

### **11/23-24 Appointment to Outside Bodies**

(a) Tissington Trust

**Resolved:** Councillors Callan and Cawthorne to be put forward.

(b) Chesterfield Borough Council Standards and Audit Committee

**Resolved:** To appoint Councillor Nicholls

**Resolved:** To note that Councillor Christian only received papers for the first two meetings.

### **12/23-24 Review of Governance Documents**

(a) Standing Orders

**Resolved:** To make no changes

(b) Financial Regulations

**Resolved:** To make no changes

### **13/23-24 Chairs Allowance for 2023/24**

**Resolved:** To set the allowance for 2023/24 at £450.00

### **14/23-24 Dates for Meetings of the Council**

The scheduled dates are: 13 June 2023, 11 July 2023, 12 September 2023, 10 October 2023, 14 November 2023, 12 December 2023, 9 January 2024, 13 February 2024, 12 March 2024, 9 April 2024

**Resolved:** To accept the schedule

### **15/23-24 Chair's Announcements**

None

### **16/23-24 Minutes**

To confirm the previously circulated Minutes of the Monthly Parish Council Meeting held on Tuesday 11 April 2023

**Resolved:** To sign the minutes as a true and accurate record

### **17/23-24 Finance**

(a) Internal Audit Report with recommendations

The internal audit report has not highlighted any issues with the records and financial management of the Council. A recommendation has been made to check the granting of any further monies to local schools

**Resolved:** To note

(b) Annual Governance Report 2022/23

The Council considered and completed the Annual Governance Statement.

**Resolved:** That questions 1 to 8 should be answered yes and that question 9 was not applicable.

**Resolved:** That the Chairman sign the Annual Governance Statement

(c) Annual Return 2022/23

The Council considered the completed Accounting Statement

**Resolved:** To approve the Statement and for the Chairman to sign the document

### **18/23-24 Income and Payment of Accounts**

#### **Income**

Room Hire	£795.50
HMRC VAT refund	£3,098.07
Precept	£28,743.00
Bank Interest	£46.89
Total	£32,683.46

#### **Payments**

006369-71&81&SO Wages	£3,673.99
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006372	Eden Washroom and Hygiene Services	£780.00
006373	Viking Office UK Ltd – Stationery	£128.88
006374	Fleetfield Chemical Company Ltd – Cleaning	£369.43
006375	East Midlands Audit Services Ltd – Internal Audit	£140.00
006376	Handle With Care Training Ltd – Basic Food Hygiene	£276.00
006377	East Midlands Chamber – Annual Membership Shop Watch	£120.00
006378	Rialtas Business Solutions Ltd – Accounts Software	£145.49
006379	Hawkins Locksmiths Ltd – Change of front door and office locks	£158.10
006280	G McGuchan – Expenses	£19.27
006382	HMRC – PAYE and NIC	£596.82
DD	NEST Pension	£117.02
DD	Business Stream – Waste Water	£66.76
DD	SSE – Gas	£493.93
DD	Water Plus – Water	£20.59
DD	Onecom – Telephone and Internet	£96.25
Total		£7,202.53

**Resolved:** To approve and sign the cheques

### 19/23-24 Planning Applications

(a) CHE/23/00222/TEL – Junction between Rother Avenue and Station Road – 15m high slimline monopole supporting 6 no antennas, 3 no equipment cabinets and ancillary development thereto

**Resolved:** To request that consideration is given to granting a condition that the monopole is camouflaged to the environment

(b) CHE/23/00264/ADV – Petrol Filling Station and Premises, High Street- 7m Totem Sign

**Resolved:** To request that consideration is given to the turning down of the brightness of the sign at 10pm for the benefit of residents in the area.

(c) CHE/23/00273/FUL – 15 Newbridge Lane, Brimington – Construction of 1 dwelling house

**Resolved:** To raise no objection

(d) CHE/23/00300/FUL – 74 Manor Road, Brimington – Demolition of garage and erection of a two storey side / rear extension with front and rear dormers

**Resolved:** To raise no objection

### 20/23-24 Meeting Reports

(a) Crime Figures

The crime figures for March 2023 show 86 reported crimes compared to 46 for the same period in 2022 and 80 in 2021 and 43 in 2020. These include 9 – Anti-Social Behaviour, 6 – Criminal Damage / Arson, 45 – Violence, 9 Public Order, 6 – Theft of or from Vehicles, 4 – Other Theft, 4 – Burglary, 3 – Other.

(b) Community Centre

Reported that a number of new regular bookings have been confirmed. There is a number of children's parties booked in and a booking for the bar. Social Media is being used more and shared to other local pages.

A comment was raised about equipment being stored by the karate class and whether it can be stored somewhere other than the Main Hall.

**Resolved:** To note

(c) Lunch Club

The finances continue to be in good shape, an idea has been put forward to provide free meals to children in the School holidays. Staff and volunteers have been trained in Basic Food Hygiene; the length of the certification needs to be reviewed.

**Resolved:** To note

(d) Events

A number of possible events were considered by the Council.

**Resolved:** To arrange a summer fair for late summer / early autumn

**Resolved:** To arrange a photographic competition

**Resolved:** To look at a music event for next year.

(e) Photocopier

Council considered a request for an upgraded printer / photocopier for the office. The current machine is black and white, and does not connect to laptops.

The current cost is approximately £295.68 per annum, the cost hiring a colour photocopier will be approximately £509.52 per annum. This copier has a booklet finisher and therefore the current cost of £930 producing two newsletters per annum could be performed inhouse as an overall cost saving.

**Resolved:** To approve the hire of an upgraded photocopier.

(f) New Play Group

A request has been received for free use of the hall on a Wednesday morning for a new play group.

**Resolved:** To request a formal proposal of who will run the play group, their qualifications and how monies charged to users will be accounted for.

(g) Commemorative Benches

Two possible choices of benches to commemorate the Coronation of King Charles III were considered. Further discussion took place on possible locations.

**Resolved:** To pick the Dale Bench with free engraving, designed and made in Derbyshire from 100% recycled UK plastic waste at a cost of £477.79 per unit including the anchor kit.

**Resolved:** To consider four locations, two in Brimington North and two in Brimington South. Possible sites are on High Street, Top of Cow Lane, Manor Road Park and on land off Hall Road.

(h) Cemetery Chapel Bell

A request for Chesterfield Borough Council to fund half of the cost of re-siting the Chapel bell in the Cemetery has been made. A response is awaited.

**Resolved:** To note

(i) Speed Camera on Ringwood Road

Following a request for the Parish Council to fund a replacement speed camera on Ringwood Road; speed data has been received from Derbyshire County Council. Traffic was monitored over a 7 day period. The majority of traffic travelling east and west bound is travelling within the speed limit. There is some evidence of speeding particularly between 8pm and 6am.

**Resolved:** To forward the data to the police and ask for speed monitoring in the area at the times of the breaking of the 30mph limit.

### **21/23-24 Literature / Correspondence received**

- Two Freedom of Information requests received – the Clerk will answer within the allowed 20 working days
- Letter from Crematorium staff via Cllr Ian Callan on the locking of the gates and anti-social behaviour

Chesterfield Canal Trust

- Newsletter 181
- The Cuckoo

Clerks and Councils Direct

- Newsletter

Derbyshire Association of Local Councils

- May Newsletter

Derbyshire County Council

- Temporary Road Closure and Suspension of One Way Order for Upper King Street and King Street Brimington on 12 to 16 June 2023 to facilitate gas service works

Links

- Local News and Events Bulletins
- Funding Bulletins

**22/23-24 Items for Next Agenda**

Please forward to the Clerk 7 days before next meeting

**23/23-24 Date for the next meeting**

Council Meeting – Tuesday 13 June 2023 at 7.00pm

PART II – Confidential Items

None

The Meeting closed at 9.08pm

Signed.....Chairman 13 June 2023