

BRIMINGTON PARISH COUNCIL

Community Centre
Heywood Street
Brimington
Chesterfield
S43 1DB

01246 559126
brimingtonparishcouncil@outlook.com



4 May 2021

Dear Councillor

You are summoned to attend the Annual Meeting of the Brimington Parish Council to be held in the **Brimington Parish Council Community Centre, Heywood Street, Brimington**, on **Tuesday 11 May 2021 following the Annual Parish Meeting** to discuss the under mentioned business.

Yours sincerely,

A handwritten signature in blue ink that reads 'E Boswell'.

Clerk to the Council

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the meeting room

PART I – NON CONFIDENTIAL ITEMS

1. Election of Chairman 2021/22

To receive nominations for the post of Chairman
The Chairman to take and sign a Declaration of Acceptance of Office

2. Election of Vice Chairman 2021/22

To receive nominations for the post of Vice Chairman
The Vice Chairman to take and sign a Declaration of Acceptance of Office

3. To receive apologies for absence

4. Variation of Order of Business

5. Declaration of Members Interests

Please Note:

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet; Members will be asked to confirm that the record is correct.

6. Public Speaking

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict matters they raise to those relating to Brimington Parish Council.

(c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

7. To determine which items if any part of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "That in view of the confidential nature of the business about to be transacted in any other items which may be deemed confidential, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

8. Casual Vacancies

9. Appointment to Committees

- (a) Community Centre Management Committee
- (b) Finance and General Purposes Committee
- (c) Appraisal / Employment Committee

10. Appointment to Outside Bodies

- (a) Tissington Trust (x2) (Callan & Cawthorne appointed 12 March 2019)
- (b) Chesterfield Borough Council Standards and Audit Committee

11. Annual Review of Governance Documents (sent by email)

- (a) Standing Orders
- (b) Financial Regulations

12. Chair's Allowance for 2021/22

12. Chair's Announcements

13. Minutes

To confirm the previously circulated Minutes of the Full Council Meeting held on Tuesday 13 April 2021

14. Finance

- (a) Bank Mandate Review
- (b) Current Account Bank Reconciliation for March 2021
- (c) Expenditure and Income against Budget at 31 March 2021
- (d) Proposed Budget Virements for 31 March 2021
- (e) Review of Risk Management Policy and Risk Assessment
- (f) Review of Asset Schedule 2021

15. Payment of Accounts

May Payment of Accounts to be approved and cheques signed – to follow

- 16. Planning Applications**
CHE/21/00304/FUL – 31 Hill View Road – Proposed single storey front extension
And any further applications received
- 17. Meeting Reports**
(a) Community Centre
To receive any updates
- 18 Literature / Correspondence received**
Letter from Member of the Public
- Complaint about the notice board and other matters
- Chesterfield Borough Council
- Annual Council Meeting 29 April 2021
 - Standing Tall – course for victims of domestic abuse
 - The Power of You, This is Me and Compassionate Voices
 - Joined up care newsletter
 - Make it Click
 - Chesterfield Community Update
 - Firestoppers
 - WEA Courses
 - Chesterfields Great Outdoors
 - Community Testing in Chesterfield
 - Mental Health Awareness Week
- Chesterfield Canal Trust
- Newsletter
- Derbyshire Association of Local Councils
- April Newsletter
- Derbyshire Constabulary
- Ask for Ani
 - Hate Crime Services
- Derbyshire County Council
- Temporary Road Closures
 - Princess Street with junction at Queen Street – 12 to 16 July 2021
 - Brimington Road North at junction with Pottery Lane for distance of 150m - 2 to 3 July 2021
 - Coronation Road between junction with the B6050 Station Road to its junction with John Street – 31 May to 28 June 2021
 - Devon Drive between its junction with the A619 Ringwood Road to its junction with Somerset Drive – 7 to 21 June 2021
 - Mobile Library Routes
- Derbyshire Voluntary Action
- Mini Forum
- Links
- Update Bulletins
- Plastic Free Chesterfield
- April and May Newsletters
- 19 Items for Next Agenda**
Please forward any other items to the Clerk 7 days before next meeting
- 20 Date for the next meeting**
Tuesday 8 June 2021 at 7.00pm