

## BRIMINGTON PARISH COUNCIL

Minutes of Brimington Parish Council Community Centre Management Committee  
Meeting held at Brimington Community Centre, Heywood Street, Brimington  
on 12 February 2019 at 6:00pm

In Attendance: Councillors S Bean, A Bellamy (Chair), P Cawthorne (Vice Chair), D Culley and B Weston  
Also present: E Boswell - Clerk to the Council

### 128/18-19 Apologies for Absence

Councillor G Simmons

### 129/18-19 Walk Round

Members undertook a walk round of the building.

A meeting had been held with the Community Service team to get the committee Room painted, they were unable to carry out the works on days convenient to booking. Quotes are now being sought from contractors and one is due to visit the Centre tomorrow.

**Resolved:** To note

Parish Council and Tuesday Lunch equipment is being removed from the Kitchen and Store Cupboards on a regular basis, Councillors discussed the best way to resolve this in the short-term.

**Resolved:** To make sure that the lockable cupboards are kept locked and the keys stored in the office. The Clerk to place signs to remind staff of the importance of this.

**Resolved:** If the pilfering continues then a lock to be fitted to the kitchen door.

Over the last couple of weeks a number of pieces of post have not been received.

**Resolved:** To monitor the situation.

**Resolved:** To highlight at the front of the building that the post box is situated on Heywood Street.

### 130/18-19 Advertising Family Parties

The take up of the hiring of the hall and bar has been relatively low, discussion took place on how to increase advertising in Brimington and the surrounding area.

**Resolved:** To include in the newsletter, to increase area boosting on Facebook, to ensure inclusion on various hall websites and to keep mentioning the Centre in articles in grassroots.

### 131/18-19 Hire Charges

A schedule of charges from other similar halls was considered. Regular bookings are on the whole being retained, and there has been an increase in children's parties. Hire Fees will exceed the budget set for 2018/19.

**Resolved:** To recommend to Council that the Community Centre charges are kept the same for 2019/20.

### 132/18-19 Other Matters

Over the last few years the Centre has closed in for two weeks in August, the type of regular bookings has now changed and a hall and bar booking has been scheduled in for this period.

**Resolved:** To trial keeping the Centre open all August (*Staff have been consulted*)

Due to a growing number of parents and young children attending the Tuesday Lunch, three or four highchairs are to be purchased from the Lunch funds

**Resolved:** To note

There being no other business the Meeting closed at 6.30pm

Signed.....Chairman 12 March 2019