

BRIMINGTON PARISH COUNCIL

Community Centre
Heywood Street
Brimington
Chesterfield
S43 1DB

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brimingtonparishcouncil@outlook.com



7 May 2019

Dear Councillor

You are summoned to attend the Annual Meeting of the Brimington Parish Council to be held in the **Brimington Parish Council Community Centre, Heywood Street, Brimington**, on **Tuesday 14 May 2019 at 7:00pm** to discuss the under mentioned business.

Yours sincerely,

Clerk to the Council

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the meeting room

PART I – NON CONFIDENTIAL ITEMS

1. Declarations of Acceptance of Office

All Parish Councillors to sign Acceptance of Office

2. Register of Members interests

All Parish Councillors to complete Register of Members Interests

3. Election of Chairman 2019/20

To receive nominations for the post of Chairman

The Chairman to take and sign a Declaration of Acceptance of Office

4. Election of Vice Chairman 2019/20

To receive nominations for the post of Vice Chairman

The Vice Chairman to take and sign a Declaration of Acceptance of Office

5. To receive apologies for absence

6. Variation of Order of Business

7. Declaration of Members Interests

Please Note:

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet; Members will be asked to confirm that the record is correct.

8. Public Speaking

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict matters they raise to those relating to Brimington Parish Council.

(c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

9. To determine which items if any part of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "That in view of the confidential nature of the business about to be transacted in any other items which may be deemed confidential, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

Item 24 - Staffing

10. Appointment to Committees

- (a) Community Centre Management Committee
- (b) Finance and General Purposes Committee
- (c) Appraisal / Employment Committee

11. Appointment to Outside Bodies

- (a) Tissington Trust (x2) (Callan & Cawthorne appointed 12 March 2019)
- (b) To attend Village Circle Meetings
- (c) Chesterfield Borough Council Standards and Audit Committee

12. Annual Review of Governance Documents (sent by email)

- (a) Standing Orders
- (b) Financial Regulations

13. Chair's Allowance for 2019/20

14. Dates for Ordinary Meetings of the Council

15. Chair's Announcements

16. Minutes

To confirm the previously circulated Minutes of the Meeting held on Tuesday 9 April 2019

17. Finance (to follow)

- (a) Annual Return for year end 31 March 2019 (unaudited)

- (b) Annual Governance Statement
- 18. Payment of Accounts for 14 May 2019 (to follow)**
Payment of Accounts to be approved and cheques signed
- 19. Planning Applications**
CHE/19/00104/FUL – 71 Manor Road, Brimington – Two story side and rear extension

CHE/19/00216/OUT – 33 Brooke Drive, Brimington – Erection of a new dwelling house over two floors.
- 20. Meeting Reports**
(a) Crime Figures
To receive the crime figures for February 2019

(b) Community Centre
Mother and Toddler Group
Holiday Clubs
To receive any other updates

(c) Events
Open Gardens
- 21. Literature / Correspondence received**
Campaign to Protect Rural England
 - Countryside voice
 - FieldworkChesterfield Canal Trust
 - E-Newsletter 126Clerks and Councils Direct
 - NewsletterDerbyshire Association of Local Councils
 - 5/2019 - DALC Excellence Awards – Year 2 – launch today, Internal Audit Check List, External Audit, Data Protection – clarification of Councillor exemption to paying a separate Data Protection fee, Adverse Publicity for Parish and Town Council, Training courses
 - 6/2019 - DALC Spring Seminar 2019 – A huge success, Precept increases for Parish & Town Council Sector across the country, Community Infrastructure Levy (CIL) Legal Briefing, Plunkett trusteeships, Police and Crime Commissioner Spring Newsletter, Funding streams currently available, Changes to pension credit, Derbyshire Lamp Post Poppy 2019Derbyshire County Council
Derbyshire Police and Crime Commissioner
 - Spotlight NewsletterDerbyshire Unemployed Workers Centre
Links
 - News and Events Bulletin 23,24,25,26,27
 - Funding Bulletin 27,28,29,30,31North Derbyshire Voluntary Action
 -Open Spaces
- 22. Items for Next Agenda**
Please forward to the Clerk 7 days before next meeting

23. Date for the next meeting

Annual Parish Electors Meeting – Tuesday 21 May 2019 at 7.00pm
Council Meeting – Tuesday 11 June 2019 at 7.00pm

PART II – CONFIDENTIAL ITEMS

24. Staffing