

BRIMINGTON PARISH COUNCIL

Minutes of Brimington Parish Council Community Centre Management Committee
Meeting held at Brimington Community Centre, Heywood Street, Brimington
on 14 February 2017 at 5:30pm

In Attendance: Councillors S Bean, C Brown (Chair), P Cawthorne (Vice Chair), D Culley and B Weston
Also present: E Boswell - Clerk to the Council, I Smith - Senior Caretaker, J Weston - Caretaker

137/16-17 Apologies for Absence

Councillor Yates

138/16-17 Walk Round

Members undertook a walk round of the building.

It was noted that upstairs was now much tidier, but very cold.

It was noted that the staging stored behind the bar area could be stored in the downstairs cupboard

It was noted that high areas in the hall required cleaning.

It was noted that the lower level of the hall and all the Committee Room could do with being decorated

Resolved: For a small heater to be purchased for upstairs and kept on a frost setting.

Resolved: To move the tables from the bar area into the cupboard

Resolved: To purchase an extendable cleaning pole

Resolved: To ask Community Pay back if they are able to undertake decorating works this summer

139/16-17 Marketing

It was discussed that marketing of the Centre has been stepped up, and a number of different avenues are being explored. There has been an increase in enquiries and there are a number of potential new hirers including an exercise class, dog training and a smoking cessation group.

The Senior Caretaker has offered to open up a Community Café on his mornings in the Centre.

Resolved: For all Councillors and Staff to help identify potential new hirers

Resolved: For the Clerk to assist any new or old hirers with advertising on the Parish Council notice boards website and facebook page.

Resolved: To trial a Community Café on Wednesday mornings commencing Wednesday 22 February 2017

140/16-17 Cost Savings

Following on from the Budget Setting further cost saving measures are being explored including a smaller trade waste bin.

Resolved: To note and thank the Clerk for her work in this area.

141/16-17 Caretakers Role

It was discussed that the Clerk and Chairman had met with the Caretakers and had discussed that weekly hours needed to be worked flexibly to fit in with the potential new bookings and some tasks have been re-distributed for the short-term to ensure that workload is more fairly spread.

Resolved: To note the action taken

142/16-17 Other Matters

It was discussed that there had been some interest in the Open Garden Competition and that the Allotment Society had agreed that the winner/s could be announced in the Community Centre after their prize giving on the 26 August 2017. Interest has also been expressed from Spire Radio in promoting the event.

Resolved: To place on the agenda for the March Meeting of the Parish Council

There being no other business the Meeting closed at 6.30pm

Signed.....Chairman 14 March 2017