

BRIMINGTON PARISH COUNCIL

Minutes of Brimington Parish Council Monthly Meeting held at Brimington Community Centre, Heywood Street, Brimington on 8 March 2016 at 7:00pm

In Attendance: Councillors G Barnett, S Bean, A Bellamy, C Brown (Chair), P Cawthorne (Vice Chair), D Culley, B Weston and S Yates

Also present: E Boswell - Clerk to the Council

PART I – NON CONFIDENTIAL ITEMS

181/15-16 Apologies for Absence

Councillors I Callan and J Haywood

182/15-16 Variation of Order of Business

None required

183/15-16 Declaration of Members Interests

None

184/15-16 Public Speaking

(a) Councillor Weston reported that he had received further complaints regarding litter on Coronation Road. The complainant was shown the letter from Chesterfield Borough Council. Clear instructions on which authorities are responsible for various matters has been put in the March Newsletter.

A number of trees are being cut down on the area off Peterdale Road toward the allotments, a number of residents would like to set up a community garden to help cut down the flytipping in the area. The Clerk will contact Derbyshire County Council to see if approval could be given for this initiative.

(b) None

(c) None

185/15-16 To determine which items if any part of the Agenda should be taken with the public excluded

Item 11 (c) Update on Employment and Appraisal Committee meeting of 8 March 2016

186/15-16 Chair's Announcements

The Chair has received an invitation to annual mayoral dinner at Chesterfield Borough Council on 11 May 2016

187/15-16 Minutes

(a) To confirm the previously circulated Minutes of the Community Centre Management Committee Meeting held on Tuesday 9 February 2016

Resolved: To sign the minutes as a true and accurate record

(b) To confirm the previously circulated Minutes of the Monthly Parish Council Meeting held on Tuesday 9 February 2016

Resolved: To sign the minutes as a true and accurate record

188/15-16 Finance

(a) Current Account Bank Reconciliation for January 2016, with bank statements

Resolved: To note the documents

(b) Business Reserve Account Reconciliation for January 2016, with bank statements

Resolved: To note the documents

(c) Expenditure and Income against Budget at 31 January 2016

Resolved: To note the documents

189/15-16 Receipts and Payments

Summary of Schedule submitted to Council

Income

Room Hire Banked in February 2016 £1511.00

Expenditure

Fleetfield Chemical Company Limited – Consumables	£144.48
ASI Security Systems Ltd – Intruder Alarm reset of system	£87.60
Fleetfield Chemical Company Limited – soap dispensers	£72.00
Chesterfield Borough Council – Chairs Allowance Mayoral Dinner	£60.00
Whittington Moor Printing Works Limited – Newsletter	£233.00
C Brown – Chairs Allowance – Reimbursement of telephone and internet expenses	£220.00
Wages Total	£2344.60
HMRC	£338.76
N Power	£290.00
Scottish Power - Electric	£114.00
Total Payments	£3904.44

Resolved: To approve and sign the cheques

190/15-16 Planning Applications

(a) CHE/16/00042/FUL – Lodge Farm, Westwood Lane, Brimington – Demolition of existing house and associated outbuildings, sheds and barns and construction of four new houses on site

Resolved: To raise no objection

(b) CHE/16/00058/FUL – 31 Chesterfield Road, Brimington – Demolition of existing conservatory and erection of new single storey rear and two storey side extension

Resolved: To raise no objection

191/15-16 Meeting Reports

(a) Community Centre Works

The Clerk updated the Committee that grants were not available from Viridor Credits or the Screwfix Foundation for the works. An application is underway to the Big Lottery Awards for All fund.

Resolved: To note

(b) Community Centre Management Committee

To discuss matters arising from the meeting of 9 February 2016 and action taken

Cleaning Issues – The Clerk and Chair held meeting on 23 February with the Caretakers to discuss the cleaning issues raised in both meeting of the 9 February 2016 and the Environmental Health Report for Luncheon Club on the 16 February 2016. The Employment and Appraisal Committee are looking to introduce a detailed time sheet so that we can fully establish how time is currently being utilised.

Resolved: To note that the management issues are being dealt with.

Maintenance Issues – A number of issues were raised in the Centre Management Meeting and in the Environmental Health Report. New soap dispensers have been purchased and a quote for the other works has been obtained.

Resolved: To accept the quote for the works at cost of £330.00

Resolved: To accept the quote for the replacement door at cost of £275.00

Resolved: Pre-School to be asked if there are any further issues to put these in writing to the Clerk and so matters can be addressed by as and when they arise.

Request for Display Boards - Request by Pre-School for the erection of 2 magnetic display boards in the Main Hall so that children can display their own work and take down when leaving.

Resolved: To approve the display boards

Request for Banner - Request by Pre-School to put up vinyl banner outside the building to publicise their group.

Resolved: That a banner should not be put up outside the Community Centre.

Resolved: To suggest that the A Board could be used when advertising for the new intake, and that a half page could be made available in the July edition of the newsletter.

Request for Outside Space - Request by Pre-School for the fencing of the outside space.

Resolved: To inform the Pre-School that the land does not belong to the Parish Council and from correspondence with the land owner during 2015 it was apparent that the landowner is not minded to lease or sell to the Council at this time.

(c) Employment and Appraisal Committee

To discuss matters arising from the meeting of 8 March 2016

As per 185/15-16 the item was discussed under confidential, see 196/15-16, 197/15-16 and 198/15-16

(d) Christmas Tree

There is no further update

(e) Chairs Allowance

The Chairs Allowance budget was discussed.

Resolved: To approve a contribution of £220.00 towards telephone and internet expenditure.

192/15-16 Literature / Correspondence received

Chesterfield Borough Council

- Community Assembly – 2 March 2016 at 6.30pm at Staveley Methodist Church
- Donation of seed potato and onion sets for schools and community groups
- Legendary Loundsley Green Barn Dance Saturday 23 April 2016 at 7.30pm Loundsley Green Community Centre.
- Super Kitchen – Rother – Volunteers Needed

Chesterfield Canal Trust Newsletter

- The Cuckoo Spring 2016
- Eighth Electronic Newsletter

Derbyshire Association of Local Councils

- 3/2016 – External Audit for Smaller Authorities, Transparency Fund, DALC Subscriptions 2016/17 DALC Spring Seminar, Training, Vacancies
- 4/2016 – Grant, Training and Events, DALC Annual Subscription, Vacancy

Derbyshire County Council

- Work and Money Help – Monday 7 to Saturday 12 March 2016 in Chesterfield Library – Free support during National Careers Week, Free one to one help computer help, free courses and talks, free information and advice (on website and notice boards)
- Derbyshire County Council Consultations – The funding Derbyshire County Council gets from central government is expected to be more than a third lower in 2020 than it was 2010. Have your say on proposals to cut the following services Children's Centres, Support for local bus services, community transport, countryside services, home to school transport for pupils over 16 with learning difficulties or disabilities, under 5s and some 8 to 11 year olds, short breaks for disabled children and young people. Public Consultations starting soon at www.derbyshire.gov.uk/challenge (on website and notice boards)
- Highways Asset Infrastructure Management Strategy – Survey for Parish and Town Councils, open until 31 March 2016
- Buses Consultation – consulting on proposals to withdraw funding for subsidised local bus services and community transport, open until 24 April 2016 (on website and notice boards)

Links - Funding Bulletin 25

193/15-16 Items for February Agenda

For Councillors to inform the Clerk of any agenda items at least seven days prior to the next meeting

Invite Colin Hampton of Derbyshire Unemployed Workers Centre for update on the welfare advice sessions in the Community Centre.

194/15-16 Date for the next meeting

Council Meeting Tuesday 12 April 2016 7.00pm

PART II – CONFIDENTIAL ITEMS

195/15-16 RESOLVED: "That in view of the confidential nature of the business about to be transacted in item update on the Employment and Appraisal Committee Meeting it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

The Clerk left the meeting at this point

196/15-16 Clerk's Contract

The Employment and Appraisal Committee recommended to Council that the NALC Model Contract be issued, with the Scale Points being 30 to 34, no mileage paid between home and work and the notice period raised to two months.

Resolved: To issue the contract in line with the above recommendations.

The Clerk re-joined the meeting at this point

197/15-16 Time Sheets

The Employment and Appraisal Committee recommended to Council that detailed timesheets were introduced to establish how caretaking time is currently being utilised and where emphasis needs to be prioritised in the future.

Resolved: To approve the introduction of the time sheets.

198/15-16 Pay Levels for 2016/17

The Employment and Appraisal Committee recommended to Council that the Caretaking pay levels be retained at the 2015/16 levels and reviewed for April 2017 in line with hall bookings over the next twelve months.

Resolved: To approve the recommendations of the Committee

The Meeting closed at 8.40pm

Signed.....Chairman 12 April 2016