

BRIMINGTON PARISH COUNCIL
Minutes of Employment and Appraisal Committee
held at Brimington Community Centre, Heywood Street, Brimington
on 8 March 2016 at 5:30pm

In Attendance: Councillors C Brown (Chair) and P Cawthorne (Vice Chair)
Also present: E Boswell - Clerk to the Council

176/15-16 Apologies for Absence

Councillor J Haywood

177/15-16 Contract of employment for the Clerk to the Council

The NALC Model Contract of Employment was considered.

Resolved: To recommend to Council that the Model Contract is adopted with the following:

Salary scale 30-34

No home to work mileage

To raise the notice period to two months notice

178/15-16 Time Sheets

To aid in establishing revised cleaning schedules a detailed timesheet is to be introduced to establish how caretaking time is currently being utilised and where emphasis needs to be prioritised in the future.

Resolved: To recommend to Council that the new time sheets are introduced to provide the relevant management information.

179/15-16 Wages for 2016/17

The Committee considered the staffing pay levels.

The Clerks SCP point to be reviewed for April 2017 in accordance with the contract.

Resolved: To recommend to Council that the pay levels be retained at the 2015/16 levels and reviewed for April 2017 in line with hall bookings over the next twelve months.

180/15-16 Any other matters

None

The Meeting closed at 6.30pm

Signed.....Chairman 12 April 2016