

## BRIMINGTON PARISH COUNCIL

Minutes of Brimington Parish Council Monthly Meeting held at Brimington Community Centre, Heywood Street, Brimington on 14 June 2016 at 7:00pm

In Attendance: Councillors G Barnett, S Bean, A Bellamy, C Brown (Chair), I Callan, D Culley, B Weston and S Yates

Also present: E Boswell - Clerk to the Council, 1 Member of the public

### PART I – NON CONFIDENTIAL ITEMS

#### **22/16-17 Apologies for Absence**

Councillors P Cawthorne (Vice Chair) and J Haywood

#### **23/16-17 Variation of Order of Business**

None

#### **24/16-17 Declaration of Members Interests**

Councillor I Callan - Planning

#### **25/16-17 Public Speaking**

- (a) A resident addressed the meeting to request that the Council look to either cutting back or removing the overgrown hedge between Steeping Close and George Street. The matter will be forwarded to Chesterfield Borough Council.

*Post meeting note The Chairman and Clerk undertook a site visit to inspect the site prior to passing to Chesterfield Borough Council*

- (b) Councillor Weston reported the nuisance and noise caused by trial bikes in the area around the Staveley Works, noise complaints have been received from householders on Princess Street, Hill View Road, Peterdale Road and Laurel Crescent in Hollingwood. The matter will be reported to the Police and the Environmental Health Department at Chesterfield Borough Council.

Councillor Bellamy reported that a meeting had taken place with residents, representatives of Wards Recycling, Members of the Borough and County Councils and Environmental Officers. It has been decided to set up regular meetings in the Community Centre on the 3<sup>rd</sup> Tuesday of the month. Parish representation was discussed; there is dual membership of the Borough and Parish with Councillors Bellamy and Callan attending, if further Parish representation is deemed appropriate Councillor Brown will attend.

**Resolved:** The charge for the meeting room to be £6.00 per hour.

- (c) None

#### **26/16-17 To determine which items if any part of the Agenda should be taken with the public excluded**

None

#### **27/16-17 Chair's Announcements**

The Chair reported that she had attended the Mayors' Civic Service on 14 May 2016

#### **28/16-17 Minutes**

- (a) To confirm the previously circulated Minutes of the Community Centre Management Committee Meeting on Tuesday 3 May 2016

**Resolved:** To sign the minutes as a true and accurate record

- (b) To confirm the previously circulated Minutes of the Annual Parish Council Meeting held on Tuesday 10 May 2016

**Resolved:** To sign the minutes as a true and accurate record

#### **29/16-17 Finance**

- (a) Current Account Bank Reconciliation for April 2016, with bank statement

*Brimington Parish Council – Minutes 14 June 2016*

**Resolved:** To note the reconciliation

(b) Business Reserve Account Reconciliation for April 2016 with bank statement

**Resolved:** To note the reconciliation

(c) Expenditure and Income against Budget at 30 April 2016

**Resolved:** To note the document

(d) Annual Governance Statement for 2015/16

The Council considered and completed the Annual Governance Statement.

**Resolved:** That yes should be answered to questions 1 to 8 and that question 9 was not applicable.

**Resolved:** That the Chairman sign the Annual Governance Statement

(e) Accounting Statement for year end 31 March 2016

The Council considered the completed Accounting Statement

**Resolved:** To approve the Statement and for the Chairman to sign the document

(f) Internal Audit Report

The Clerk reported that the records had been through a thorough examination by the Internal Auditor. The report (circulated) does not raise any items of concern.

**Resolved:** To note receipt of the Internal Audit Report

(g) Fixed Asset Register

The Clerk presented the Fixed Asset Register to the Council, The figure of £598,477 matches the Total Fixed Asset Box 9 figure in the Annual Statement.

**Resolved:** To note receipt of the Fixed Asset Register

### **30/16-17 Receipts and Payments**

Summary of Schedule submitted to Council

#### **Income**

|  |                  |
|--|------------------|
| Chesterfield Borough Council – Precept and Grant | £26353.00        |
| Room Hire Banked in April 2016                   | £1436.40         |
| HMRC VAT Refund                                  | £2868.33         |
| Room Hire Banked in May 2016                     | £311.00          |
| <b>Total Income</b>                              | <b>£30968.73</b> |

#### **Expenditure**

|                       |   |                 |
|-----------------------|---|-----------------|
| 005545                | ASI Security Systems Ltd - Intruder Alarm Service     | £366.00         |
| 005546                | Fleetfield Chemical Company Ltd - Consumables         | £16.68          |
| 005547                | Councillor C Brown - Chairs Expenses                  | £28.65          |
| Various               | Wages   | £2312.45        |
| 005550                | HMRC  | £291.35         |
| 005551                | Open Spaces Society - Subscription                    | £45.00          |
| 005552                | Konica Minolta Business Solutions East Ltd - Printing | £96.92          |
| 005553                | Cathedral Leasing Limited – Hygiene Services          | £210.60         |
| 005554                | Chesterfield Borough Council - Internal Audit         | £480.00         |
| 005555                | Councillor P Cawthorne – Decorating Materials         | £17.98          |
| DD                    | Scottish Power – Electric                             | £114.00         |
| DD                    | Chesterfield Borough Council – Business Rates         | £223.00         |
| DD                    | N Power - Gas   | £290.00         |
| DD                    | British Telecom - Internet                            | £49.56          |
| <b>Total Payments</b> |   | <b>£4542.19</b> |

**Resolved:** To approve and sign the cheques

### **31/16-17 Planning Applications**

CHE/16/00272/FUL – 5 Westwood Lane, Brimington – New two storey dwelling on land adjacent.

**Resolved:** To raise no objection

### **32/16-17 Meeting Reports**

(a) Community Centre Works

Drain and Damp works from Awards for All

Reported that following the grant application £3229.00 has been offered from the Lottery Awards for All Scheme for the drain and damp works, the offer has been accepted, once confirmation of acceptance is received the works will be booked in.

**Resolved:** To thank the Clerk for her work in obtaining the grant for the Council

Painting works

A meeting has been held with Derbyshire, Leicestershire, Nottinghamshire and Rutland Rehabilitation Company Ltd with regards to the painting of the foyer, hall and bar room, the works will take place during the 3<sup>rd</sup> week of August.

**Resolved:** To note

(b) Christmas Tree

The Chairman and Clerk had a meeting with officers at Chesterfield Borough Council to discuss the lighting of the Christmas Tree from the 1 December each year. A quote is awaited for the works.

The condition of the tree is being monitored on a regular basis; as there were concerns over the lack of needles. The tree is currently looking healthier. Discussion took place on the Christmas Trees that were planted approximately 10 years ago; it is thought that most have perished.

Borough Officers have also offered two artificial Christmas trees for use in the Community Centre and details on whether these can be delivered to the Centre are awaited.

**Resolved:** To note

(c) Green Spaces Grant

It was reported that the results of the survey from the April Newsletter have given overwhelming support for fencing around the play equipment in Thistle Park off Station Road. Chesterfield Borough Council have been asked to supply the appropriate specification for the fencing and gates and this has been received today. Three quotes will be sought and then grant funding applications made for the works.

**Resolved:** To note the progress

**Resolved:** To sort a "no dogs allowed notice"

(d) Newsletter

Members considered the draft newsletter

**Resolved:** To approve the draft newsletter for print

**Resolved:** The Clerk was asked to contact the Cadets regarding a road that appears to have been missed in the delivery of the April newsletter.

(e) Remembrance Service and Parade

Arrangements were discussed for the 2016 Parade on 13 November 2016.

**Resolved:** For the all parties to be invited to a meeting at 5.30pm on Tuesday 13 September 2016

**Resolved:** For the Clerk to make the appropriate application for the road closure.

### **33/16-17 Literature / Correspondence received**

Campaign to Protect Rural England

- AGM 4 June 2016 11.30am to 4.35pm in the Riber Rooms at Cromford Mills

Chesterfield Borough Council

- Picnic for the Queen's 90<sup>th</sup> Birthday, Sunday 12 June 12.00pm to 3.00pm at Holmebrook Valley Park
- Active Chesterfield Sports Awards

Chesterfield Canal Trust

- The Cuckoo

Clerks and Councils Direct

- Newsletter

Derbyshire Association of Local Councils

- Circular 08/2016 – Governance and Accountability, Locum Clerks, Neighbourhood Planning Champion, Local Council Award Scheme, Section 137 and the Power of General Competence, Tesco Bags of Help, NALC Launches Star Councils 2016 Awards, Sheep Watch UK, Arnold Baker on Local Council Administration Tenth Edition – 25% discount, Certificate in Local Council

Administration Training Sessions, Vacancies Hope with Aston Parish Council and Belper Town Council

- Circular 09/2016 – Pay Scales 2016 -2018, New Financial Regulations 2016, Transparency Fund for Smaller Authorities, Community Resilience, Community Pay back contact details, Courses – Cemetery Management, Local Councils Award Scheme and Understanding the Planning Process, Vacancies – Hayfield PC, Eyam PC, Killamarsh Pc and Norton and Cuckney PC.

Derbyshire County Council

- Temporary Bridleway Closure – Public Bridleway No 6 from 23 May 2016 to 10 June 2016 between Westwood Lane and the bridge at the Parish boundary to facilitate public safety whilst maintenance works are carried out.
- Towards an Active Derbyshire – Consultation on Derbyshire’s Physical Activity and Sports Strategy 2016-21

Her Majesty’s Lord-Lieutenant of Derbyshire

- Invitation to Service of Thanksgiving to celebrate Her Majesty The Queen’s 90<sup>th</sup> Birthday Sunday 12 June 2016 at 3.00pm in Derby Cathedral

INEOS Shale

- Report of the meeting on 9 May 2016, copies of documentation from INEOS and protest groups

Links – Chesterfield and North East Derbyshire Council for Voluntary Service and Action Limited

- Links Bulletin Issue 58, 61 and 62
- Funding Bulletin 35, 36, 37, 38 and 39

Open Spaces Society

- Unrecorded historic routes will be extinguished on 1 January 2026 unless applications have been submitted for them to be added to the definitive maps.

### **34/16-17 Items for July Agenda**

To be reported to the Clerk by Monday 4 July 2016

### **35/16-17 Date for the next meeting**

Parish Council Meeting Tuesday 12 July 2016 7.00pm

PART II – CONFIDENTIAL ITEMS

None

The Meeting closed at 8.05pm

Signed.....Chairman 12 July 2016