

BRIMINGTON PARISH COUNCIL

Minutes of Brimington Parish Council Monthly Meeting held at Brimington
Community Centre, Heywood Street, Brimington on 12 January 2016 at 7:00pm

In Attendance: Councillors S Bean, A Bellamy, C Brown (Chair), I Callan, P Cawthorne (Vice Chair), D Culley, J Haywood, B Weston and S Yates

Not in Attendance: Councillor G Barnett

Also present: E Boswell - Clerk to the Council, Mr Brian Cole

PART I – NON CONFIDENTIAL ITEMS

142/15-16 Apologies for Absence

None

143/15-16 Variation of Order of Business

None required

144/15-16 Declaration of Members Interests

Councillor I Callan – Item 10 Minute reference 151/15-16 Planning

145/15-16 Public Speaking

(a) Mr B Cole addressed the meeting, he had attended a Parish Council meeting in the summer regarding the kerb edges on Grove Farm Close. As a result a site visit had been carried out and he had understood that works were to have taken place within 10 to 12 weeks, the works are still outstanding. Councillor Ian Callan will contact County Councillor Tricia Gilby for an update on the situation.

On the central island in the village there are two dead cherry trees on the grassed area adjacent to the pavement. The matter will be assessed in the Spring.

On the Foljambe Road Car Park two metal bars have been erected next to the disabled spaces; the Council will attempt to identify their purpose.

(b) None

(c) None

146/15-16 To determine which items if any part of the Agenda should be taken with the public excluded

Item 15 Staffing Matters

To receive update on the contract for the Parish Clerk and Responsible Financial Officer

147/15-16 Chair's Announcements

None

148/15-16 Minutes

Monthly Parish Council Meeting held on Tuesday 8 December 2015

Resolved: To sign the minutes as a true and accurate record

149/15-16 Finance

(a) To set the precept and budgets for 2016/17 in conjunction with the meeting of the Finance and General Purposes Committee meeting of 12 January 2016

Members considered the recommendation of the Finance and General Purposes Committee. It was discussed that there would be a £719 reduction in grant and therefore to retain the precept at the same level as 2015/16 for Council Tax payers the precept would need to be reduced from £52705 to £51986. If the precept was retained at £52705 then the cost is estimated at 21pence per annum for a band A property rising to 64pence per annum for a band H property.

Resolved: To set the precept at the same rate as 2015/16 at £52,705

(b) To set the Community Centre Hiring rates in conjunction with the meeting of the Finance and General Purposes Committee meeting of 12 January 2016

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Resolved: To establish via the insurers whether or not the hall can accommodate bouncy castles

Resolved: To place an advert in the February 2016 newsletter advertising children's parties

Resolved: To set an immediate special rate of £40.00 for a three hour children's party, with additional hours being £15.00 per hour

Resolved: To leave the commercial rate, for 2016/17, for those users who utilise storage facilities in the hall at £17.70 per hour

Resolved: To set a new commercial rate for existing and future commercial hirers, for 2016/17, without utilising storage at £14.00 per hour

Resolved: To set an initial commercial rate for groups, for 2016/17 new to the hall at £10.00 per hour for the first month of booking

Resolved: To add an additional column to the weekly hiring sheet, for the number of attendees for regular groups to be recorded.

(c) To set the level of wages in conjunction with the meeting of the Finance and General Purposes Committee meeting of 12 January 2016

Resolved: For the matter to be discussed by the Employment and Appraisal Committee on Tuesday 8 March 2016 at 5.30pm

(d) Current Account Bank Reconciliation for November 2015, with bank statements

Resolved: To note the documents

(e) Business Reserve Account Reconciliation for November 2015, with bank statements

Resolved: To note the documents

(f) Expenditure and Income against Budget at 30 November 2015

Resolved: To note the documents

(g) Telephone bill for January 2015

Further to Minute 132-15/16 (b) the large telephone bill for January 2015 has been investigated, the rental was double charged, but refunded in April 2015.

Resolved: To note

150/15-16 Receipts and Payments

Summary of Schedule submitted to Council

Income

Room Hire Banked in December 2015 £1684.00

Expenditure

Konica Minolta Business Solutions East Ltd	£88.70
Ambervale Heating Limited	£289.20
DOR Electrical Ltd	£30.20
Wages Total	£2384.10
HMRC	£339.76
Fleetfield Chemical Company Limited	£16.68
N Power	£290.00
British Telecom	£46.20
Chesterfield Borough Council – Rates	£221.00
Scottish Power – Electric September	£114.00
Total Payments	£3819.84

Resolved: To approve and sign the cheques

151/15-16 Planning Applications

Councillor I Callan declared an interest and left the meeting at this point.

CHE/15/00782/AGR – Lodge Farm, Westwood Lane – Erection of agricultural barn

Resolved: To raise no objection

CHE/15/00796/FUL – 131A Station Road – Demolition of existing garage and construction of new single storey bungalow to be used as ancillary accommodation to 131A Station Road for dependent relative

Resolved: To raise no objection

CHE/15/00799/COU – 19A Devonshire Street – Change of use from ground floor flat to office.

Resolved: To raise no objection

Councillor I Callan returned to the meeting.

152/15-16 Meeting Reports

(a) Community Green Spaces

Chesterfield Borough Council have given the Parish Council approval to apply for grants for Station Road Recreation Ground. A consultation document is to be included in the February 2016 Newsletter.

Resolved: To note

(b) Community Centre Works

Correspondence is being exchanged with Viridor Credits and the ScrewFix Foundation regarding grant applications.

Resolved: To note

(c) Community Centre Management Committee

Resolved: To set the next meeting of the Community Centre Management Committee for 5.30pm on 9 February 2016

Resolved: To invite representatives from all regular user groups

(d) Newsletter

Members received the draft newsletter, following the amendments to hall rates an additional article is to be added to promote the Community Centre for children's parties.

Resolved: To authorise the issue

(e) Christmas Tree

Correspondence has been received that the Christmas Tree had not been decorated as in previous years. Chesterfield Borough Council have carried out the works and will invoice accordingly.

Resolved: That once further correspondence is received a meeting to be called with Village Circle Committee Members to ensure that responsibilities are clarified for Christmas 2016.

153/15-16 Literature / Correspondence received

Campaign to Protect Rural England

Derbyshire Voice

Chesterfield Borough Council

Community Assembly Action Plan – East meeting on 11 January 2016 at 2.00pm in Room 3 of the Town Hall to start to develop action plans for the East area

Brimington Community Centre Management Committee – Councillor Ian Callan appointed at Chesterfield Borough Council representative.

Derbyshire Association of Local Councils

26/2015 – LAIS Housing – CPRE Report and Spending Review, Revised Legal Topic Notes, Council Processes and good Practice – your agenda, Transparency Fund for Councils with less than £25k turnover per annum, Auto Enrolment, DALC Office Christmas Closure, Vacancies

27/2015 – LCAS Award Scheme and Review, NALC Website, Smaller Authorities Audit Appointments, Provisional Local Government Finance Settlement, Spring Seminar a note for your diaries, Training Events – 2016, DALC Subscriptions 2016/17, Managing Employees' Performance

Links

Funding Bulletins 17 and 18

154/15-16 Items for February Agenda

For Councillors to inform the Clerk of any agenda items at least seven days prior to the next meeting

155/15-16 Date for the next meeting

Community Centre Management Committee 9 February 2016 at 5.30pm

Council Meeting Tuesday 9 February 2016 7.00pm

PART II – CONFIDENTIAL ITEMS

156/15-16 RESOLVED: “That in view of the confidential nature of the business about to be transacted in item Staffing Matters – Post of Parish Clerk and Responsible Financial Officer it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

157/15-16 Staffing Matters – Post of Parish Clerk and Responsible Financial Officer

To note that following appointment of Clerk, a contract is in process of being drawn up and will be submitted for approval to the meeting of the Appointment and Appraisal Committee scheduled for 8 March 2016

Resolved: To note

The Meeting closed at 8.11pm

Signed.....Chairman 9 February 2016