

BRIMINGTON PARISH COUNCIL

Community Centre
Heywood Street
Brimington
Chesterfield
S43 1DB

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1 September 2015

Dear Councillor

You are summoned to attend the Monthly Meeting of the Brimington Parish Council to be held in the **Brimington Parish Council Community Centre, Heywood Street, Brimington**, on **Tuesday 8 September 2015 at 7:00pm** to the under mentioned business.

Yours sincerely,

(Locum Clerk)

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the meeting room

PART I – NON CONFIDENTIAL ITEMS

1 To receive apologies for absence

2 Variation of Order of Business

3 Declaration of Members Interests

Please Note:

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet; Members will be asked to confirm that the record is correct.

4 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Brimington Parish Council.

(c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

5 To determine which items if any part of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "That in view of the confidential nature of the business about to be transacted in any other items which may be deemed confidential, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

6 Chair's Announcements

Commemoration of WWII and VJ Day on 15 August 2015

Annual Flower Show on 22 August 2015

7 Minutes

To confirm the previously circulated Minutes of the monthly Parish Council Meeting held on Tuesday 14 July 2015

8 Police Liaison

9 Finance

i) Section 137 Grant request from 1082 Brimington and District Air Training Corps

ii) Current Account Bank Reconciliation for June and July 2015, with bank statements

iii) Expenditure and Income against Budget at 31 July 2015

iv) Grant Thornton Audit Report Form

10 Payment of Accounts for 8 September 2015

Payment of Accounts to be approved and cheques signed

11 Planning Applications

(a) CHE/15/00423/REM – 10 Chesterfield Road, Brimington – Reserved matters application for CHE/14/00813/OUT – proposed construction of 2/3 bedroom detached bungalow and associated parking.

(b) CHE/15/00437/REM – 8 Chesterfield Road, Brimington – Construction of a 2/3 bedroom bungalow and associated parking; on land to the rear of 8 Chesterfield Road, Brimington, accessed from Bradley Way.

12 Meeting Reports

(a) Remembrance Parade and Service

To receive update

(b) Newsletter

To discuss the print and delivery of the next edition

(c) Website and Facebook

Report from Councillor Barnett on Digital by Default Course (information attached)

Review of Website

Review of two Facebook pages found for the Council and Community Centre

(d) Community Centre Promotion

To discuss ways to promote the Community Centre including invitation to BBC to host Gardeners Question Time and other broadcasts.

(e) Derbyshire County Council

- i) Rights of Way Consultation
- ii) Community Transport Services
- iii) 20mph limit on residential streets
- iv) The Derbyshire Cycling Plan 2015-2015
- v) Snow Warden Scheme 2015/16

(f) Community Centre

- i) Roof issues – To receive update and quotations for gutter clearance
- ii) Damp Issues – To receive update
- iii) Intruder Alarm System – To receive quotation

(g) Matters from July Meeting

- i) Response from Chesterfield Borough Council on litter issues
- ii) Update on street lighting application for The Downlands

(h) DALC

Two questions DALC have asked to be put on the agenda

"Are we delivering - what are we doing well?"

"What can we do for you in the future?"

13 Literature / Correspondence received

Brimington Bowling Club

The World's Biggest Coffee Morning and Bowling Competition Friday 25 September 2015 commencing at 10.30am (with competition at 6.30pm) at Brimington Bowling Club

Campaign to Protect Rural England

Countryside Voice

Fieldwork

Canal Trust

Newsletter Number 81

The Cuckoo Autumn 2015

Chesterfield Borough Council

Invitation to Commemoration of the end of WWII and VJ Day on Saturday 15 August 2015

Invitation of Honorary Alderman Ceremony for Stewart Bradford and David Stone on 28 September 2015, 6.30pm at Netherthorpe School, Staveley

Community Assemblies – 16 September 2015

Derbyshire Unemployed Workers Centre

Brimington Report January to June 2015 (copied to Councillors)

Derbyshire Association of Local Councils

18/2015 – The National Living Wage and Pay Rises for Town and Parish Council staff, Council Pay Awards capped at 1% per annum, ACAS Guidelines Regarding Holiday Pay, Ten easy ways for Employers to lose lots of money at an Employment Tribunal

19/2015 – The General Power of Competence, Call for Executive Members for the period 2015-2019, LAIS Local Associations Information Service

20/2015 – Transparency code for smaller authorities, NALC picked to lead sector – led audit team, Legal updates and guidance notes, Community control agenda charged up parish power, Funds to protect World War One memorials revealed, Health Assessing Potential Employees, Derbyshire County Council Community Transport Consultation, Langwith Parish Council – Admin Assistance Vacancy and Willington Parish Council – Clerk and RFO vacancy.

Derbyshire's Prepared – Flood Warden Workshop 9 September 2015
Groundwork Creswell – Information of Available Services

14 Items for October Agenda

15 Date for the next meeting

Tuesday 13 October 2015 7.00pm

PART II – CONFIDENTIAL ITEMS

16 Staffing Matters

- i) Locum Clerk – Temporary Contract and Job Description
- ii) Appointment of permanent Clerk