

## **BRIMINGTON PARISH COUNCIL**

Minutes of Brimington Parish Council Monthly Meeting held at Brimington  
Community Centre, Heywood Street, Brimington on 8 September 2015 at 7:00pm

In Attendance: Councillors S Bean, A Bellamy, C Brown (Chair) I Callan, P Cawthorne (Vice Chair), D Culley, J Haywood and B Weston  
Also present: One member of the public and E Boswell - Locum Clerk

### **PART I – NON CONFIDENTIAL ITEMS**

#### **69/15-16 Apologies for Absence**

Councillor G Barnett

#### **70/15-16 Variation of Order of Business**

None required

#### **71/15-16 Declaration of Members Interests**

Councillor I Callan – Item 11 Planning - CHE/15/00423/REM and CHE/15/00437/REM

Councillor P Cawthorne – Item 11 Planning - CHE/15/00423/REM and CHE/15/00437/REM

#### **72/15-16 Public Speaking**

Councillors Callan and Cawthorne declared an interest and left the room.

(a) Mr G Treweek outlined his two planning applications for development to the rear of 8 and 10 Chesterfield Road; it was stated that the application had previously been blocked by the Housing Department due to the loss of two disabled parking spaces. The plans have now been amended to include three parking spaces (two disabled) and a turning circle.

It was explained that the Parish Council is a consultee only in planning matters and the applications would be discussed during the course of the meeting and any comments sent to the Planning Department at Chesterfield Borough Council.

Mr Treweek left the meeting.

**73/15-16** It was resolved to suspend standing orders to allow the discussion of the applications at this point.

#### **74/15-16 Planning Applications**

CHE/15/00423/REM – 10 Chesterfield Road, Brimington – Reserved matters application for CHE/14/00813/OUT – proposed construction of 2/3 bedroom detached bungalow and associated parking.  
and

CHE/15/00437/REM – 8 Chesterfield Road, Brimington – Construction of a 2/3 bedroom bungalow and associated parking; on land to the rear of 8 Chesterfield Road, Brimington, accessed from Bradley Way.

**Resolved:** It was resolved to object to the applications as they are being built behind existing properties; there are also concerns with regards to major disruption for the elderly people of Bradley Way.

Councillors Callan and Cawthorne returned to the meeting

#### **75/15-16 To determine which items if any part of the Agenda should be taken with the public excluded**

Item 16

- i) Locum Clerk – Temporary Contract and Job Description
- ii) Appointment of permanent Clerk

#### **76/15-16 Chair's Announcements**

The Chair announced that she had attended the Commemoration of WWII and VJ Day on 15 August 2015 and the Annual Flower and Produce Show on 22 August 2015 had been well attended.

#### **77/15-16 Minutes**

To confirm the previously circulated Minutes of the Parish Council Meeting held on Tuesday 14 July 2015

**RESOLVED:** To sign the minutes as a true and accurate record

*Brimington Parish Council – Minutes 8 September 2015*

### 78/15-16 Police Liaison

None – the Police had been invited and sent the meeting papers.

*Post meeting note: Police sent apologies, they had been unable to attend due to a number of incidents that had occurred around the time of the meeting.*

### 79/15-16 Finance

(a) Section 137 Grant request from 1082 Brimington and District Air Training Corps

**Resolved:** To grant £200.00

(b) Current Account Bank Reconciliation for June and July 2015, with bank statements

**Resolved:** To note the documents

(c) Expenditure and Income against Budget at 30 June 2015 and 31 July 2015

**Resolved:** To note the document

(d) Grant Thornton Audit Report Form (circulated)

**Resolved:** To note the comments made in the letter of 25 August 2015

### 80/15-16 Receipts and Payments

Summary of Schedule submitted to Council

#### Income

Room Hire Banked in July 2015	£1897.80
Room Hire Banked in August 2015	£41.25

#### Expenditure

Derbyshire Unemployed Workers Centre – S137 Advice Sessions	£1000.00
Derbyshire Association of Local Councils – Councillor Training Course	£20.00
Richmond Building and Roofing Services - Community Centre Repairs per quote submitted to Council 10/03/15	£5019.60
Richmond Building and Roofing Services - Clearance of gutters in February 2015 per 920/14 11/11/14	£125.00
Phase Print Limited – Newsletter Printing	£474.95
A Billington – Newsletter Delivery	£150.00
S Bean - Councillor Expenses - photos for application to BBC	£6.59
Grant Thornton – Audit Fee	£360.00
Konica Minolta Business Solutions East Ltd – Printing	£88.70
DOR Electrical Limited - Fire Alarm Panel, Electrical Installation Report and PAT testing	£1087.20
Cathedral Leasing Limited – Hygiene Services	£261.04
1082 Brimington and District Air Training Corps	£200.00
Wages Total – August 2015	£2399.99
HMRC – August 2015	£342.28
British Telecom - Telephone	£126.09
Chesterfield Borough Council – Rates September	£221.00
Scottish Power – Electric September	£114.00
Severn Trent Water Authority	£259.66
<b>Total Payments</b>	<b>£12,281.10</b>

**RESOLVED:** To approve and sign the cheques

### 81/15-16 Meeting Reports

#### **(a) Remembrance Parade and Service**

The meeting took place at 5.30pm this evening with representatives from the Parish Council, the Royal British Legion, the Church, the Air Cadets, Scouts, Brownies and Rainbows.

The minutes will be circulated to all parties.

**Resolved:** To note

#### **(b) Newsletter**

An alternative quote has been sought for the printing of the newsletter.

**Resolved:** To accept the quotation from Whittington Moor Printers, as this represents a considerable cost saving.

An alternative method of delivery has been sought for the newsletter, as the current deliverer does not cover a substantial part of the Parish

**Resolved:** For the Locum Clerk and Chair to make appropriate arrangements and report back to Council

**(c) Website and Facebook**

Report on Digital by Default Course

Councillor Barnett was not in attendance, a written report was circulated to all Councillors.

The Website was reviewed

**Resolved:** For the current website to continue to be updated.

The two Facebook pages found for the Council and Community Centre were reviewed

**Resolved:** To close the Council Facebook page

**Resolved:** To update the Community Centre Facebook page

**(d) Community Centre Promotion**

Discussion took place on ways to promote the Community Centre including invitation to BBC to host Gardeners Question Time and other broadcasts.

**Resolved:** To approve an application to Gardeners Question Time.

**(e) Derbyshire County Council**

i) Rights of Way Consultation

ii) Community Transport Services

iii) 20mph limit on residential streets

iv) The Derbyshire Cycling Plan 2015-2015

v) Snow Warden Scheme 2015/16

**Resolved:** To note

**(f) Community Centre**

i) Roof issues – To receive update and quotations for gutter clearance

The works to the roof have been undertaken by Richmond Building and Roofing Services

In readiness for the next gutter clearance a quote of £125.00 has been received for the works

**Resolved:** To grant approval for the next gutter clearance as soon as this is required.

ii) Damp Issues – To receive update

The report is awaited.

**Resolved:** To defer until future meeting

iii) Intruder Alarm System – To receive quotation

A quotation of £790.10 plus VAT was received to replace the obsolete system.

**Resolved:** To keep the current system whilst it is in working order.

**(g) Matters from July Meeting**

i) Response from Chesterfield Borough Council on litter issues

**Resolved:** To circulate to Councillors

ii) Update on street lighting application for The Downlands

**Resolved:** To circulate to Councillors

**(h) DALC**

Two questions DALC have asked to be put on the agenda

"Are we delivering - what are we doing well?"

"What can we do for you in the future?"

**Resolved:** To note

**82/15-16 Literature / Correspondence received**

Brimington Bowling Club

The World's Biggest Coffee Morning and Bowling Competition Friday 25 September 2015 commencing at 10.30am (with competition at 6.30pm) at Brimington Bowling Club

Campaign to Protect Rural England

Countryside Voice

Fieldwork  
Canal Trust  
Newsletter Number 81  
The Cuckoo Autumn 2015  
Chesterfield Borough Council  
Invitation to Commemoration of the end of WWII and VJ Day on Saturday 15 August 2015  
Invitation of Honorary Alderman Ceremony for Stewart Bradford and David Stone on 28 September 2015 at 6.00pm at The Town Hall  
Community Assembly East – 16 September 2015 6.30pm at Netherthorpe School, Staveley  
Derbyshire Unemployed Workers Centre  
Brimington Report January to June 2015 (copied to Councillors)  
Derbyshire Association of Local Councils  
18/2015 – The National Living Wage and Pay Rises for Town and Parish Council staff, Council Pay Awards capped at 1% per annum, ACAS Guidelines Regarding Holiday Pay, Ten easy ways for Employers to lose lots of money at an Employment Tribunal  
19/2015 – The General Power of Competence, Call for Executive Members for the period 2015-2019, LAIS Local Associations Information Service  
20/2015 – Transparency code for smaller authorities, NALC picked to lead sector – led audit team, Legal updates and guidance notes, Community control agenda charged up parish power, Funds to protect World War One memorials revealed, Health Assessing Potential Employees, Derbyshire County Council Community Transport Consultation, Langwith Parish Council – Admin Assistance Vacancy and Willington Parish Council – Clerk and RFO vacancy.  
Derbyshire's Prepared – Flood Warden Workshop 9 September 2015  
Groundwork Creswell – Information of Available Services

#### **83/15-16 Items for October Agenda**

Newsletter delivery  
Draft advert and advertising for post of Clerk

#### **84/15-16 Date for the next meeting**

Tuesday 13 October 2015 7.00pm

#### **PART II – CONFIDENTIAL ITEMS**

**85/15-16 RESOLVED:** “That in view of the confidential nature of the business about to be transacted in item i) Locum Clerk – Temporary Contract and Job Description and ii) Appointment of permanent clerk it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

The Locum Clerk left the meeting

#### **86/15-56 i) Locum Clerk – Temporary Contract and Job Description**

**Resolved:** To approve the temporary contract and job description

#### **87/15-56 ii) Appointment of permanent Clerk**

**Resolved:** To advertise the post locally and nationally

The Meeting closed at 8.35pm