

## BRIMINGTON PARISH COUNCIL

Community Centre  
Heywood Street  
Brimington  
Chesterfield  
S43 1DB

01246 559126  
clerk@brimingtonpc.co.uk

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11 May 2015

Dear Councillor

You are summoned to attend the Annual General Meeting of the Brimington Parish Council to be held in the **Brimington Parish Council Community Centre, Heywood Street, Brimington**, on **Tuesday 19 May 2015 at 7:00pm** to the under mentioned business.

Yours sincerely,

(Locum Clerk)

### **AGENDA**

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the meeting room

### **PART I – NON CONFIDENTIAL ITEMS**

- 1      Declarations of Acceptance of Office**  
All Parish Councillors to sign Acceptance of Office
- 2      Register of Members interests**  
All Parish Councillors to complete Register of Members Interests
- 3      Election of Chairman 2015/16**  
To receive nominations for the post of Chairman  
The Chairman to take and sign a Declaration of Acceptance of Office
- 4      Election of Vice Chairman 2015/16**  
To receive nominations for the post of Vice Chairman  
The Vice Chairman to take and sign a Declaration of Acceptance of Office
- 5      To receive any apologies for absence**
- 6      Variation of Order of Business**
- 7      Declaration of Members Interests**  
Please Note:-  
**(a)**      Members must ensure that they complete the Declarations of Interest sheet prior

to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

**(b)** Where a Member indicates that they have a pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet; Members will be asked to confirm that the record is correct.

## **8 Public Speaking – (10 Minutes)**

**(a)** A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

**(b)** If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Brimington Parish Council.

**(c)** Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

## **9 To determine which items if any part of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "That in view of the confidential nature of the business about to be transacted in any other items which may be deemed confidential, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

## **10 Appointment to Committees**

- (a) Community Centre Management Committee
- (b) Finance and General Purposes Committee
- (c) Planning Committee
- (d) Appraisal / Employment Committee

## **11 Appointment to Outside Bodies**

- (a) Tissington Trust (x2)
- (b) To attend Chesterfield East Assembly (x2)
- (c) To attend Village Circle Meetings

## **12 Annual Review of Governance Documents**

- (a) Standing Orders
- (b) Financial Regulations

## **13 Chair's Allowance for 2015/16**

## **14 Dates for Ordinary Meetings of the Council**

- 15 Chair's Announcements**
- 16 Minutes**  
To confirm the previously circulated Minutes of the Monthly Parish Council Meeting held on Tuesday 14 April 2015
- 17 Police Liaison**
- 18 Banking**
- (a) Current Account Bank Reconciliation with bank statements @ 31 March 2015
  - (b) Business Reserve Account Bank Reconciliation with bank statements @ 31 March 2015
  - (c) Expenditure and Income Statements for year end 31 March 2015
  - (d) Annual Return for year end 31 March 2015 (unaudited)
  - (e) Annual Governance Statement for 2015/16
- 19 Payment of Accounts for 19 May 2015** to be approved and cheques signed
- 20 Planning Applications**
- (a) CHE/15/00229/FUL – Chesterfield and District Crematorium, Chesterfield Road, Brimington S43 1AU – Proposed extension to the existing boiler room, single storey brick built extension built within the existing courtyard to the rear of the main crematorium building.
  - (b) CHE/15/00241/FUL – Land at Newbridge Lane, Brimington – Raise the roof of building and change its use to dwelling over two floors.
- 21 Meeting Reports**
- (a) **Community Centre Waste bin collection problems and parked vehicles**  
To receive response for the request for an extension to the pavement
  - (b) **Brimington Public Toilets**  
To receive response on the public toilets in Brimington
  - (c) **Litter**  
To receive response on issue of litter
  - (d) **Clinic**  
To receive any response on alternative hearing aid provision following the closure of Brimington Clinic
  - (e) **Newsletter**  
To receive update on the distribution of the newsletter
  - (f) **Neighbourhood Watch**  
To receive a report from Councillor Bellamy on the current status with Neighbourhood Watch in Brimington
  - (g) **DALC Executive Committee**  
Call for Executive Members for the period 2015/2019 – nomination form to be submitted by 19 June 2015

**22 Literature / Correspondence received**

Campaign to Protect Rural England – Derbyshire Voice – Annual Report and invitation to the AGM at Hardwick Hall on Saturday 6 June 2015

Derbyshire Association of Local Councils

10/2015 – Government Transparency Fund, My community, Free Audit Briefing with Grant Thornton, Section 137 limit for 2015/16

11/2015 – Parish and Town Councils which are inquorate, CiLCA 2015 and CPD Points, The General Power of Competence, Connecting Derbyshire and Training

12/2015 – DALC Executive Committee

Open Spaces Society – Commons Lost, Missing and Stolen

Linkslane Newsletter

**23 Items for June Agenda**

**24 Date for the next meeting**

Tuesday 9 June 2015 at 7.00pm in the Community Centre, Heywood Street