

## BRIMINGTON PARISH COUNCIL

### Minutes of Brimington Parish Council Monthly Meeting held at Brimington Community Centre, Heywood Street, Brimington on Tuesday November 11<sup>th</sup> 2014 at 7:00pm the meeting closed at 8.50pm

**In Attendance:** Cllrs A Bellamy, C Brown, I Callan, P Cawthorne (Chair), J Haywood, A Thomson, B Weston, S Yates, one member of the public and the Clerk

All stood for a minutes silence in memory of the late Cllr Walter Burrows

#### **PART I – NON CONFIDENTIAL ITEMS**

**909/14 To receive apologies for absence –** Cllr K Bird and the Police

**910/14 Variation of Order of Business -** None required

**911/14 Declaration of Members Interests -** Cllr I Callan declared a personal interest in item 11 Planning Applications as a member of CBC Planning Board would leave the meeting if there were any planning applications  
Cllr Brown declared a pecuniary interest in item 14 as a Committee member of Brimington Luncheon Club and left the meeting

#### **912/14 Public Speaking –**

Cllr Weston spoke on the overhanging hedge onto the pavement on Heywood Street and had spoken to CBC Cllr T Gilby  
Cllr Bellamy spoke on the speeding vehicles on Whiteley Way/Wheeldon Crescent down to the shops, also on Devon Drive, the Clerk would write to the Police.  
Cllr Brown spoke of thanks, from residents, to Cllr T Gilby regarding the removal of rubbish

**913/14 To determine which items if any part of the Agenda should be taken with the public excluded. RESOLVED** to exclude the public for item 21 Caretakers Report.

**914/14 Chair's Announcements –** None

**915/14 To confirm the previously circulated Minutes of the Monthly Parish Council Meeting held on Wednesday October 14<sup>th</sup> 2014 - RESOLVED** to sign the minutes as a true and accurate record

**916/14 Police Liaison:-** a ) Statistics (enclosed) previous lists circulated - Noted - b ) Verbal Report – Cllr Haywood commented that there had been a theft from the churchyard, also people were sleeping in the churchyard – Cllr Brown commented that people had been seen early morning with young children seemingly in a drunken state

**917/14 Banking:-** a) Clerks verbal report – **Noted**  
b) Current Account Bank Reconciliation - **Noted**  
c) Expenditure and Income Statement - **Noted**  
d) Nat West Statements (enclosed) - **Noted**

**918/14 Payment of Accounts RESOLVED** to agree and sign the cheques

Chq 5361	L McCormick	£1343.70	Salary (October) and mileage
Chq 5362	I Smith	£69.39	Adjustment
Chq 5363	HMRC	£476.65	PAYE/NI
Chq 5364	Cllr P Cawthorne	£35.00	Chairs additional expenses (October 2014)
Chq 5365	Cllr P Cawthorne	£3.12	Reimbursement for fluorescent tube
Chq 5366	L McCormick	£21.63	Reimbursements cleaning materials/postage
Chq 5367	DOR electrical Ltd	£57.60	Rectify fault to wall heater
Chq 5368	J Barton	£60.00	Sign writing boards in main hall
Chq 5369	Johnston Publishing Ltd	£233.46	Newsletter distribution

Chq 5370	Phase Print Ltd	£429.95	Newsletter printing
Chq 5371	Ambervale Heating Ltd	£1770.49	Install 3-zone thermo controls & other work
Chq 5372	Royal British Legion	£50.00	Wreath & Donation
Chq 5373	L McCormick	£30.00	St John Ambulance First Aid Course
Chq 5374	Cathedral Leasing Ltd	£132.59	Supply of Hygiene Services
D/D	I Smith	£150.00	(week 26) Advance of wages
D/D	J Weston	£80.67	(week 26) Advance of wages
D/D	I Smith	£150.00	(week 27) Advance of wages
D/D	J Weston	£80.67	(week 27) Advance of wages
D/D	I Smith	£150.00	(week 28) Advance of wages
D/D	J Weston	£80.67	(week 28) Advance of wages
D/D	I Smith	£150.00	(week 29) Advance of wages
D/D	J Weston	£80.67	(week 29) Advance of wages
D/D	I Smith	£150.00	(week 30) Advance of wages
D/D	J Weston	£80.67	(week 30) Advance of wages
D/D	CBC	£220.00	Community Centre Rates
D/D	Scottish Power	£114.00	Community Centre Electric
D/D	BT	£137.25	Community Centre Telephone (October 2014)
	<b>PAYMENTS TOTAL</b>	<b>£6338.18</b>	
<b>Income</b>			
	Room Hire October 2014	£1940.20	
	<b>RECEIPTS TOTAL</b>	<b>£1940.20</b>	

919/14 Planning Applications – None

920/14 Report of the Clerk

(a) Community Centre –

- **Youth Club** – No response to date from correspondence sent regarding removal of items – **items collected for information**
- **Discuss installing a new heating system and energy efficiency for the Community Centre**, new clocks installed to the heating system and to monitor the heating and costs and with a view to replace the boiler at some future date – heating controls shown to Caretaker Ian Smith – **RESOLVED** to monitor the heating settings for 1 month
- **Clerk to obtain quotations for fitting larger gutters to Community Centre roof** – Richmond Building and Roofing Services are clearing the gutters £125.00 + vat (this will replace a CBC clearing) and at the same time inspecting, photographing and writing a report regarding the leaks
- **Nappy bin and sanitary bins installed** – for information
- **Response from Tower Heating regarding the dirty filters in the main hall heaters**  
The Clerk reported that the Tower engineer stressed that he had cleaned the filters
- **New ceiling lights and de-stratification fans installed in the Main Hall** – for information
- **MPLC to play a DVD needs a licence and to play music needs a PRS licence** – **RESOLVED** the Clerk to apply for a PRS licence DVD not required
- **Central Electrics chasing payment** – **RESOLVED** the Clerk to write and advise that their costs are too high and the fittings they installed have ceased to work on many occasions
- **Signwriting the boards in the main hall completed** – for information
- **Legionnaires Disease** – covered in the risk assessment (advice from RAD) -

- **Booking for CBC December 5<sup>th</sup> 2014 4.00pm to 6.00pm**
- **Waste bin collection problems and parked vehicles –**  
**RESOLVED** the Clerk to write to DCC to ask for assistance regarding the parking of Vehicles as contractors cannot access the wheelie bin
- **Flies problem**  
**RESOLVED** the Clerk to seek advice from Chesterfield Borough Council
- **Bowling Club bowls left over the summer**  
**RESOLVED** the Clerk to confer with the Bowling Group stating that the bowls are to be removed over the season when they do not use the Community Centre

**921/14 Recommendations from the Finance meeting setting the budget and precept 2015 / 2016**  
**RESOLVED** the budget and precept setting to be an item for the December agenda

**922/14 Request for funding from Brimington Luncheon Club –**  
**RESOLVED** to give £200 towards the Christmas Dinner, invitation to all Cllrs and the Clerk to attend

**923/14 Newsletter February 2015 Issue –** items for newsletter – Cllr Walter Burrows tribute (to be sent to Clerk and Councils Direct magazine) - Remembrance Parade & Service report - Civic Duty Award - on December 9<sup>th</sup> 2014 - Carols & Mince Pies Concert report - Photograph and write up regarding the installations at Thistle Park

**924/14 Defibrillator and cabinet for villages -** £1395.00 + vat –  
**RESOLVED** not to purchase a Defibrillator

**925/14 Remembrance Parade and Service –** the Clerk has taken a First Aid Course and passed, Police would attend and report regarding the parade and service – **RESOLVED** Clerk to send a letter to all organisations thanking them for attending and their support

**926/14 Literature / Correspondence received –** Millennium Home Care provider poster – Community Assembly Poster – Clerks & Councils Direct magazine – CPRE Mag – Countryside Voice Mag Derbyshire Law Centre info – DALC circulars 22/2014 & 23/2014 – Open Spaces Magazine - **Noted**

**927/14 Brimington Christmas Tree –** comments had been received regarding the position and the size of the tree – **item for information**

**928/14 Items for December Agenda**

**929/14 Confidential meeting with Caretakers report –** the clerk reported having spoken to the Caretakers and they and the Clerk would attend COSHH training  
**RESOLVED** the Clerk would monitor the Caretakers activities and also write a disciplinary procedure and to confer with Cllr A Thomson also to hold a Management Meeting in January / February with Caretakers, Cllrs and Centre Hirers

**930/14 Date for the next meeting – Tuesday December 9<sup>th</sup> 2014**